

SITE MANUAL

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1. Introduction

The purpose of this document is to provide a step-by-step guide for using the CVRS (Covid Vaccination Response System) web portal.

The primary users of this manual are the individuals responsible for using the system and managing the appointments and patients in the CVRS system.

2. Getting into the System

This is the start page of the application which presents a user sign-in page.

Image 1: Login Page

You can sign into the application using the user login credentials.

Log In Enter your details to login to your account
site
••••••
Forgot Password ?



3. Forgot Password

To reset a lost or forgotten password, you can click on the forgot password button as highlighted below:

Image 3: Forgot Password Button

You can enter the email address associated with your account and click on request to get password reset information in the email.

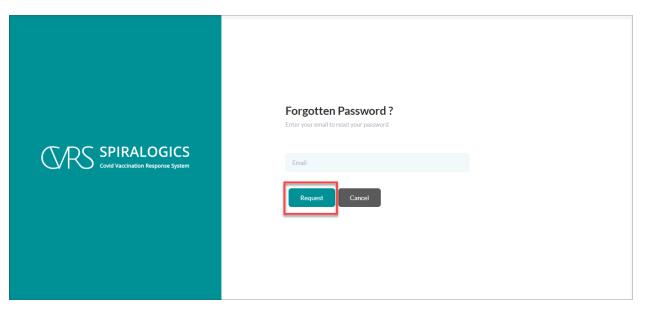


Image 4: Forgot Password Page

4. Using the System

4.1 Dashboard

For site managers, after logging into the system, you will see the dashboard with different types of buckets with counts which is also the homepage of the application.

The selected bucket is indicated by a light grey background.

You can also perform different actions from viewing patient demographic information, patient immunization information, re-scheduling appointment to deleting appointment which has further been explained below under the patient heading.

Today's Appointment: When you first login, you are provided with the list of today's appoint for that site listed in the today's appointment bucket. The selected bucket is indicated by a light grey background.

	DGICS			Q Search for Patients	Add Appointment
💄 Hi, site	1 Today's Appointment	(#	5 All Appointments	5 Total Patients	
Dashboard	First name	Last name	DOB	Scheduled For	Action
🔒 Patient	<u>م</u>	Q	Q	ت م	۹.
Appointment	Arsh	Sangh	12/30/2020	1/21/2021, 12:00 AM	i. 🖉 🖻
€∳ Sign Out					
		2021 ©	Covid Vaccination Response System. All	rights reserved.	

Image 5: Dashboard and Today's Appointment list

• All Appointments: In this bucket, all the appointments of that site can be displayed.

				Q. Sea	arch for Patients	Add Appointment
😐 Hi, site	🗰 1 Today's Appointm	ent			2 5 Total Patients	
Dashboard	First name	Last name	Middle init	DOB	Scheduled For	Action
🔒 Patient	> Q	Q	Q	Q.		
Appointment	John	Smith	J	1/5/2021	1/15/2021, 11:00 AM	i. 🖋 🗹 🛅
🕞 Sign Out	Robin	Woody	J	1/14/2021	1/15/2021, 12:00 AM	i. 🖉 🗹 🛅
ey sign out	ROSHANA	BAJRACHARYA		1/5/2021	1/18/2021, 9:00 AM	i. 🖉 🗹 🛅
	Roshna	Bajracharya	J	1/18/2021	1/18/2021, 12:00 PM	i. 🖉 🖬
	Arsh	Sangh	В	12/30/2020	1/21/2021, 12:00 AM	i. 🖉 🖬
			2021 © Covid Vaccination Respo	nse System. All rights reserved.		

Image 6: All Appointment List

• **Total Patients:** The last bucket lists out the all the patients of that site.

CVRS SPIRALOGICS							Q Sea	rch for Patients		Add Appointment
🔔 Hi, site	🛗 1 Today's Appoir	tment		📅 5 All Appointments				2 5 Total Patient	3	
Dashboard										
Realient >	PID	Full Name	Contact	Email	DOB		Gender	Scheduled On	Status	Action
	٩	Q	Q	Q	Q		Q	۹ 🖬	Q	
🛗 Appointment >	2021421510060	Smith, John J	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021		М	1/15/2021, 11:00 A M	New Patient	1 🖉 🗹
🕞 Sign Out	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021		0	1/15/2021, 12:00 A M	New Patient	1. × Z
	2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021			1/18/2021, 9:00 AM	VXU Submit	1. × Z
	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021		F	1/18/2021, 12:00 P M	VXU Submit	1. × Z
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020		М	1/21/2021, 12:00 A M	New Patient	i. 🖋 🗹
			202	1 © Covid Vaccination R	esponse System. /	All righ	ts reserved.			

Image 7: Total Patients List

4.2 Search for Patients

You can use the search engine at the top right of the page to search for any patients in that site.

You can search for patients by their first name, last name, patient's identification number (PID) and email address.

				Q Search for Patients	Add Appointment
😐 Hi, site	🗰 1 Today's Appointment		🛱 5 All Appointments	5 Total Patients	
Dashboard	First name	Last name	DOB	Scheduled For	Action
🤱 Patient >	Q	Q	Q		
Appointment >	Arsh	Sangh	12/30/2020	1/21/2021, 12:00 AM	i. 🖉 🖬
😝 Sign Out					
			2021 © Covid Vaccination Response System. All righ	ts reserved.	

Image 8: Search for Patients

When you enter the text to search for a patient based on the fields mentioned above, it displays the patients related to that entered text.

CVRS SPIRALOGICS							Q Sea	arch for Patients			Add Appointment
😬 Hi, site	Patients										
Dashboard	PID	Full Name	Contact	Email	DOB		Gender	Scheduled On		Status	Action
	Q	Q	Q	Q	Q		Q	Q		Q	
Reatient >	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020		М	1/21/2021, 12: M	A 00	New Patient	1. 🖋 🗹
Appointment >											
🕞 Sign Out											
			202	1 © Covid Vaccination R	esponse System	All righ	ts reserved				

Image 9: Search Result for Patient

4.3 Add Appointment

You can add appointment for a specific site by clicking on the 'Add Appointment' button at the top right of the page. This add appointment button can be accessed from any other pages in the application.

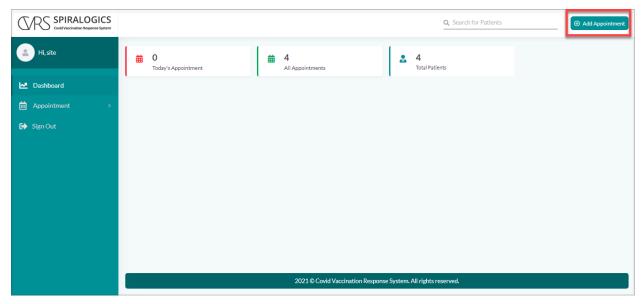


Image 10: Add Appointment Button

When you click on the add appointment button, you are provided with a schedule appointment popup to enter the following details.

- Appointment date and time
- First Name
- Middle Initial
- Last Name
- Date of Birth
- Gender
- Phone Number
- Email Address

							C) Sear	ch for Patients	Add Appointment
		Schedule Appointment						×		
😩 Hi, site 🛛 🛗 1		Select Appointment Date &	Time						£ 5	
	Today's App	< JANUARY 2	2021 >	8:00	9:00	10:00	11:00		Total Patients	
🛃 Dashboard		SUN MON TUE WED	THU FRI SAT	0/20	0/20	0/20	0/20			
🧟 Patient >	First name	27 28 29 30 X 4 5 6	X X X	12:00 0/20	13:00 0/20	14:00 0/20	15:00 0/20		Scheduled For	Action
_	Q	11 12 13	× × ×	16:00					Q	
🗰 Appointment >	Arsh	18 19 20	21 💢 💢	0/20					1/21/2021, 12:00 AM	± ≠ C 面
🗈 Sign Out		25 26 27	26 26 26							
		34 1 2 3	XXX							
		Personal Information								
		First Name		Middle Init	Last	Name				
		Sudhir		S	Wi	lliams				
		DOB		Gender						
		12/29/1995		Male				~		
		PhoneNo		Email Addre	ss					
		22222222222		sudhirwill	iams@gmai	l.com				
						🛞 Can	cel 🔀 Sa	we		
			2021.00	ovid Vaccinatio	n Docnonco	System Al	rights roso	pred		
			2021@CC	ovia vaccinatio	ricesponse	aystem. Ai	rnands reser	rveu.		

Image 11: Schedule Appointment Popup

Clicking on the save button adds a new appointment in the system which can be viewed either in the Patient list or under the appointment list from the menu.

5. Patient

You can view all the patients of the site either from the total patients bucket or from the 'Patient List' under the 'Patient' from the side menu.

CVRS SPIRALOGICS				Q Search for Patients	Add Appointment
🔔 Hi, site	1 Today's Appointment		5 All Appointments	5 Total Patients	
Dashboard	First name	Last name	DOB	Scheduled For	Action
🔒 Patient 🗸 🗸 🗸	Q	Q	Q	i <	i <
- Patient List	Arsh	Sangh	12/30/2020	1/21/2021, 12:00 AM	i. 🖉 🖬
🗰 Appointment >					
😝 Sign Out					
			ovid Vaccination Response System. All r		

Image 12: Patient List

When you click on the patient list, you are provided with a list of all the patients in the site.

						Q Se	arch for Patients		Add Appointment
💄 Hi, site	Patients								
Dashboard	PID	Full Name	Contact	Email	DOB	Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	Q	1 Q	۹ 🖬	Q	
🚠 Patient 🗸 🗸	2021421510060	Smith, John J	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021	М	1/15/2021, 11:00 A M	New Patient	1 / 12
- Patient List	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021	0	1/15/2021, 12:00 A M	New Patient	1. × Z
Appointment >	2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021		1/18/2021, 9:00 AM	VXU Submit	i. # 🗹
🕞 Sign Out	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021	F	1/18/2021, 12:00 P M	VXU Submit	i. # 🗹
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020	М	1/21/2021, 12:00 A M	New Patient	i. # 🗹
			2021	1 © Covid Vaccination Re	esponse System, All	rights reserved.			

Image 13: Patient List

5.1 Demographic

You can update the demographic information of a specific patient by clicking on the demographic button as highlighted below.

						Q Sea	rch for Patients		Add Appointment
💄 Hi, site	Patients								
🛃 Dashboard	PID	Full Name	Contact	Email	DOB	Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	۹ 🖬	Q	۹ 🖬	Q	
Patient	2021421510060	Smith, John J	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021	М	1/15/2021, 11:00 A M	New Patient	<u>i</u> 🖉 🗹
- Patient List	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021	0	1/15/2021, 12:00 A M	New Patient	₺ / 2
Appointment	> 2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021		1/18/2021, 9:00 AM	VXU Submit	1. × Z
Sign Out	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021	F	1/18/2021, 12:00 P M	VXU Submit	1 × Z
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020	М	1/21/2021, 12:00 A M	New Patient	i. # 🗹
	_			1 © Covid Vaccination Re					

Image 14: Demographic Button

Once you click on the demographic button, you are provided with the patient demographic page where the basic information of the patient can be viewed at the top of the page.

						Q Search for Patient	Add Appointment
Hi, site		Smith, John PID	#:2021421510060 D	OOB:01/05/2021 A	uge: 0Y 0M 16D ∣ Gender: M ∣	Contact: (660) 429-9228, bernie.gregorio@spiralc	agics.com
🛃 Dashboard		Patient Demogra	phics				📓 Update 💿 Cancel
🔒 Patient	>	First Name *		Family Name*		Mother's Maiden Family Name	Name Type Code *
		John		Smith		Hall	Birth Name 🔹
Appointment	>	DOB*		Birth Order	Gender	Race	Ethnic Group
🕞 Sign Out		1/5/2021	Multiple Birth Indic.		Male 🔻	Identifier Text Coding System 🔹	Identifier Text Coding System 🔹
		Mailing Address					
		Address Type *		Street Line of Ad	dress*	Second Line of Address	
		Type Code	-	14221 NE 48t	hS		
		City*	State*	Zip*	Country		
		BELLEVUE	WA 🗸	98006	Select 🗸		
		Contact Information					
		Use Code *		Equipment Type		Email Address	
		ORN Other residence	e number 🔹 👻	Coded Value	Description -		
		Area/City Code		Local Number	Extention		

Image 15: Patient Demographic Page

You can click on the 'Update' button, to update the information about the patient.

						Q Searc Patier	nt Information Saved Successfully
🔔 Hi, site		Smith, John PID	#:2021421510060 D	OOB: 01/05/2021 A	ge: 0Y 0M 16D Gender: M	Contact: (660) 429-9228, bernie.gregorio@spir	alogics.com
Dashboard		Patient Demogra	phics				Dupdate 💿 Cancel
🔏 Patient	>	Basic Information First Name *		Family Name *		Mother's Maiden Family Name	Name Type Code *
💼 Appointment	>	John DOB*	Multiple Birth	Smith Birth Order	Gender	Hall	Bìrth Name 👻 Ethnic Group
😝 Sign Out		1/5/2021	Multiple Birth Indic.		Male 🔹	Identifier Text Coding System •	Identifier Text Coding System •
		Mailing Address Address Type*		Street Line of Add		Second Line of Address	
		Type Code	•	14221 NE 48th			
		City* BELLEVUE	State*	Zip* 98006	Country Select		
		Contact Information					
		Use Code *	e number 💌	Equipment Type	Description -	Email Address	
		Area/City Code		Local Number	Extention		

Image 16: Patient Demographic Saved Success Message

5.2 Immunization

You can also manage the immunization details of a patient by clicking on the 'Immunization' button as highlighted below.

SARS SPIRALOGICS Covid Vaccination Response System						Q Sea	arch for Patients		Add Appointment
Hi, site	Patients								
Dashboard	PID	Full Name	Contact	Email	DOB	Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	۹ 🖬	Q	۹ 🕻) Q	
Patient ~	2021421510060	Smith, John J	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021	м	1/15/2021, 11:00 / M	A New Patient	<u>i</u> / Z
- Patient List	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021	0	1/15/2021, 12:00 / M	A New Patient	±≠ 2
Appointment >	2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021		1/18/2021, 9:00 A	M VXU Submit	1 × 12
Sign Out	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021	F	1/18/2021, 12:00 M	VXU Submit	1. × B
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020	м	1/21/2021, 12:00 / M	A New Patient	1 × C

Image 17: Immunization Button

Once you click on the immunization button, you are provided with the patient's immunization information grid with a add vaccine button and the cancel button.

								Q Search for F	atients		Add Appointment
🔔 Hi, site		Smith, John PID #: 2021421510060	DOB: 01/05/	2021 Age: 0Y 0M	16D Gend	er: M C	ontact: (660) 429-9228, be	rnie.gregorio@spii	ralogics.com		
🗠 Dashboard		Patient Immunization								🕀 Add Vaco	ine 🛞 Cancel
R Patient	>	Vaccine		Date		Lot	Manufacturer	St	atus	RefusalReason	Action
🛗 Appointment	>			Q 🖬							
😝 Sign Out						No	data				
				2021 © Co	vid Vaccinat	tion Resp	oonse System. All rights r	eserved.			

Image 18: Add Vaccine and Cancel Buttons

The name of the patient, PID (patient identification number), DOB (date of birth), age, contact and the email address is being displayed at the top.

					Q Search for Patients	(Add Appointment
🔔 Hi, site		Smith, John PID #: 2021421510060 DO	B:01/05/2021 Age:0Y0N	M 16D Gender: M Contact: (660) 429-9228,	bernie.gregorio@spiralogics.com		
Dashboard		Patient Immunization				⊕ Add Vaco	ine 🛞 Cancel
Representation	>	Vaccine	Date	Dose Lot Manufacturer	Status	RefusalReason	Action
💼 Appointment	>		L				
🕞 Sign Out				No data			
						-	
			2021©C	Covid Vaccination Response System. All right	s reserved.		

Image 19: Basic Information of Patient

SARS SPIRALOGICS Covid Vaccination Response System						Q Se	arch for Patients		Add Appointment
💄 Hi, site	Patients								
Dashboard	PID	Full Name	Contact	Email	DOB	Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	۹ 🖬	Q	۹ 🖬	Q	
Patient ~	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021	0	1/15/2021, 12:00 A M	New Patient	i. 🖋 🗹
- Patient List	2021421510060	Smith, John	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021	М	1/15/2021, 11:00 A M	VXU Pending	i. # 🗹
Appointment >	2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021		1/18/2021, 9:00 AM	VXU Submit	i. # 🗹
Sign Out	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021	F	1/18/2021, 12:00 P M	VXU Submit	1. × Z
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020	М	1/21/2021, 12:00 A M	New Patient	1 🖉 🗹
				1 © Covid Vaccination Re					

Clicking on the 'Cancel' button leads to the patient list page.

Image 20: Patient List

5.2.1 Add Vaccine

You can add the vaccine information for each specific patient by clicking on the 'Add Vaccine' page as highlighted below.

							Q Search for Patients	•) Add Appointment
💄 Hi, site		Smith, John PID #: 2021421510060 DC	0B:01/05/2021 Age:0Y0M 1	6D Gen	der: M C	Contact: (660) 429-9228, b	ernie.gregorio@spiralogics.com		_
Dashboard		Patient Immunization						⊕ Add Vacci	ne 🛞 Cancel
		Vaccine	Date	Dose	Lot	Manufacturer	Status	RefusalReason	Action
🔒 Patient	>	۹	۹ 🖬	Q	Q	Q	Q	C	L.
🛗 Appointment	>	anthrax	1/21/2021	1 ml	1	Pfizer	Complete		
🕞 Sign Out		BCG	1/21/2021	1 ml	1	Pfizer	Complete		B
		anthrax	1/21/2021	1 ml	2	Pfizer	Complete		B
			2021 © Cov	id Vaccina	ation Res	ponse System. All rights r	reserved.		
			10110 001						

Image 21: Add Vaccine Button

Once you click on the add vaccine button, you are provided with the administer vaccine page where you can enter the details about the vaccine to be provided along with the other required fields.

						Q. Search for Patients (1) Add Appointment
💄 Hi, site		Smith, John PID #: 202142151	0060 D	OB: 01/05/2021 Age: 0Y 0M :	16D Gender: M	Contact: (660) 429-9228, bernie.gregorio@spiralogics.com
🗠 Dashboard		Administer Vaccine				⊙ Cancel 🕅 Save 🛛 ⊙ Continue
🔒 Patient	>	Select / Search		-		
Appointment	>	Dose*		Units*		Date* 1/21/2021
😝 Sign Out		Lot*		Manufacturer *	•	Administered-At
		Provider Family Name		Provider First Name		New Immunization
		Completion Status*		Refusal Reason		
		Complete	~	Select	~	
		Body Site*		Route*		
		Right Arm	•	Select Route	•	
				2021©Covi	d Vaccination Resp	ponse System. All rights reserved.

Image 22: Add Vaccine Page

Click on the 'Save' button, after entering the required and valid data, the information about the vaccine is saved in the system.

						Q Searc	Immuniz	zation Detail Saved Successfully
🔔 Hi, site		Smith, John PID #: 202142151006	0 DOB:	01/05/2021 Age: 0Y 0M 16	D Gender: M	Contact: (660) 429-9228, bernie.greg	orio@spiralo	ogics.com
		Administer Vaccine						⊗ Cancel 🛛 Save \varTheta Continue
🛃 Dashboard		Vaccine *						
🔒 Patient	>	anthrax		-				
💼 Appointment	>	Dose*	L	nits*		Date*		
		1		ml		1/21/2021		
🕞 Sign Out		Lot*	N	lanufacturer *		Administered-At		
		2		Pfizer	-			
		Provider Family Name	P	rovider First Name		New Immunization		
						New Immunization		
		Completion Status*	R	efusal Reason				
		Complete	~	Select	*			
		Body Site*	R	oute*				
		Right Arm	•	Intradermal	-			
Waiting for cache				2021 © Covid	/accination Resp	onse System. All rights reserved.		

Image 23: Immunization Detail Saved Success Message

You can click on the 'Continue' button to save the entered and to add the further information about the observation of the patient.

							Q Search for Pati	ents	Add Appointment
💄 Hi, site		Smith, John PI	D#:2021421510060	DOB: 01/05/2021 Age	: 0Y 0M 16D Gende	r: M Contact: (660) 429-92	28, bernie.gregorio@spir	alogics.com	
		Provider Family Name		Provider First Name	2				
🛃 Dashboard						New Immuniz	ation		
Dashboard		Completion Status*		Refusal Reason					
🔒 Patient	>	Complete	~	Select		~			
🖨 ann tataint		Body Site*		Route*					
💼 Appointment	>	Right Arm	•	Intradermal		•			
🕞 Sign Out		Observation							Add Observation
		Set Id	Value Type	Observations	Group Id	Observation Value	Result Status	Observatio	on Date
								Q	
						No data			
				202:	l © Covid Vaccinatio	n Response System. All righ	ts reserved.		

Image 24: Immunization Observation Section

5.2.1.1 Add Observation

One patient immunization may have many observations which can be recorded in the system by clicking on the 'Add Observation' button.

							Q Search for Patie	ents	Add Appointment
🚊 Hi, site		💄 Smith, John	PID #: 2021421510060 D	OB: 01/05/2021 Age	e: 0Y 0M 16D Gender: M	1 Contact: (660) 429-922	8, bernie.gregorio@spir:	alogics.com	
		Provider Family Nan	ne	Provider First Name	e	New Immuniza	tion		
Dashboard		Completion Status*		Refusal Reason					
🔒 Patient		Complete	~	Select	~	•			
💼 Appointmen	t >	Body Site*		Route*					
		Right Arm	•	Intranasal	•				
🛟 Sign Out		Observation							Add Observation
		Set Id	Value Type	Observations	Group Id	Observation Value	Result Status	Observatior	Date
								Q	
					N	lo data			
				202	1@CovidVaccination P	esponse System. All right:	c received		
				202.	Te cond vaccination R	esponse system. All right	s reserveu."		

Image 25: Add Observation Button

Once you click on the 'Add Observation' button, a popup is shown to enter the required fields about the immunization observation.

		Q. Search for Patients O Add Appointment
Hi, site	Smith, John PID #: 2021421510060 DOB: 01/05/2021 Age: 0Y 0M 16D Gender: M Contact:	: (660) 429-9228, bernie.gregorio@spiralogics.com
Dashboard Patient Appointment Sign Out	Provider Family Nam Add Observation 1 Completion Status* Observation* Complete Able to request or review patient chart Body Site* Group ID* Right Arm 1 Observation select Observation Value Type* Set Id CWE Coded Entry CWE Coded Entry 24 anthrax CVX Result Status* Observation Date Amended based on adjustments 1/1/2021	© Cancel & Save

Image 26: Add Observation Popup

After adding the required fields, click on the 'Save' button which will add the observation information of the immunization and will be displayed in the observation grid.

							Q Searc Observat	tion Detail Saved Su	ccessfully	×
💄 Hi, site		💄 Smith, John P	ID #: 2021421510060 E	OB: 01/05/2021 Age: 0	Y 0M 16D Gender: M	Contact: (660) 429-9228	, bernie.gregorio@spiralo;	gics.com		
		Lot*		Manufacturer*		Administered-At				
		1		Pfizer	-					
Dashboard		Provider Family Nam	e	Provider First Name		_				
🔒 Patient	>					New Immunizat	ion			
		Completion Status*		Refusal Reason						
Appointment	>	Complete	~	Select	*					
🕞 Sign Out		Body Site*		Route*						
		Right Arm	-	Transdermal	-					
		Observation							() Add	Observation
		Set Id	Value Type	Observations	Group Id	Observation Value	Result Status	Observation Date	2	
		۹	Q	۹	Q	۹	Q	Q	۵ 🖬	
		1	Coded Entry	Able to request or re view patient chart	1	anthrax	Amended based on a djustments	1/1/2021		2
				2021 ©	Covid Vaccination Res	ponse System. All rights	reserved.			

Image 27: Observation Added Success Message

5.2.1.2 Edit Observation

You can edit the observation information about the immunization by clicking on the 'Edit' button in the observation grid as highlighted below.

							Q Search for Patient	S	Add Appointme
💄 Hi, site		💄 Smith, John	PID #: 2021421510060 E	OB: 01/05/2021 Age: 01	Y 0M 16D Gender: M	Contact: (660) 429-9228), bernie.gregorio@spiralo;	gics.com	
		Lot*		Manufacturer *		Administered-At			
		1		Pfizer	•				
Dashboard		Provider Family Nan	ne	Provider First Name		_			
R Patient	>					New Immunizat	ion		
.		Completion Status*		Refusal Reason					
Appointment	>	Complete	~	Select	~				
Sign Out		Body Site*		Route*					
		Right Arm	-	Transdermal	•				
		Observation							Add Observation
		Set Id	Value Type	Observations	Group Id	Observation Value	Result Status	Observation Dat	e
		Q	Q	Q	Q	Q	Q	Q	🖬 Q
		1	Coded Entry	Able to request or re view patient chart	1	anthrax	Amended based on a djustments	1/1/2021	
				2021 ©	Covid Vaccination Res	ponse System. All rights	reserved.		

Image 28: Edit Observation Button

When you click on the edit observation button an edit observation popup is shown.

Click on the save button to successfully update the observation information in the system.

	Q. Search for Patients (③ Add Appointment
😩 Hi, site	Smith, John PID#: 2021421510060 DOB: 01/05/2021 Age: 0Y 0M 16D Gender: M Contact: (660) 429-9228, bernie gregorio@spiralogics.com
▶ ▶ ■ Appointment ▶ ▶ Sign Out	1 Edit Observation 1 X 1 Edit Observation 1 X Provider Family Name Observation* Able to request or review patient chart • Completion Status* Group ID* • • Body Site* 1 • • Observation CWE Coded Entry • Observation Value* • Observation CWE Coded Entry • 24 anthrax CVX • • Set Id Result Status* Observation Date* tus Observation Date •
	Amended based on adjustments

Image 29: Edit Observation Popup

5.2.2 Edit Patient Immunization

You can edit the information about the patient immunization by clicking on the 'Edit' button in the patient immunization grid as highlighted below.

SARS SPIRALOGIC Covid Vaccination Response System	S					Q Search for Patients	(Add Appointme
💄 Hi, site	Smith, John PID#: 2021421510060	DOB: 01/05/2021 Age: 0Y 0M 1	6D Gende	er: M C	Contact: (660) 429-9228, berr	iie.gregorio@spiralogics.com		
	Patient Immunization						🕀 Add Vac	cine 🛞 Cancel
Dashboard	Vaccine	Date	Dose	Lot	Manufacturer	Status	RefusalReason	Action
R Patient	<u>م</u>	۹ 🖬	Q	Q	Q	Q		Q
Appointment	> anthrax	1/21/2021	1 ml	1	Pfizer	Complete		
Sign Out	BCG	1/21/2021	1 ml	1	Pfizer	Complete		Ľ
	anthrax	1/21/2021	1 ml	2	Pfizer	Complete		
		0004.0.0		· D	All + Li	4		
		2021 © Cov	id Vaccinat	ion Res	ponse System. All rights res	erved.		



When you click on the edit patient immunization button, you are provided with the edit vaccine page.

							Q Search for Patient	ts	Add Appointment
🔔 Hi, site		Smith, John PID #: 20	021421510060 DC	DB:01/05/2021 Age:	0Y 0M 16D Gender: M	Contact: (660) 429-9228,	bernie.gregorio@spiralo	ogics.com	
Dashboard		Administer Vaccine						⊗ Cancel	Image: Save Octool Image: Save Octool
🔒 Patient	>	anthrax		•					
💼 Appointment	>	Dose*		Units*		Date*			
🕞 Sign Out		Lot*		Manufacturer *		Administered-At			
		1 Provider Family Name		Pfizer Provider First Name	•	New Immunizatio	20		
		Completion Status*		Refusal Reason					
		Complete	~	Select	*				
		Body Site* Right Arm	-	Route * Transdermal	•				
		Observation							Add Observation
		Set Id Va	alue Type	Observations	Group Id	Observation Value	Result Status	Observation Date	
								۹ 🖬	1

Click on the save button to successfully update the information in the system.

Image 31: Edit Vaccine Page

5.3 Re-schedule Appointment

You can re-schedule the appointment and edit personal information about the patients by clicking on the 'Re-schedule' button as highlighted below.

SARS SPIRALOGICS Covid Vaccination Response System						Q Sea	arch for Patients		Add Appointment
💄 Hi, site	Patients								
🛃 Dashboard	PID	Full Name	Contact	Email	DOB	Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	۹ 🖬	Q	۹ 🖬	Q	
Patient ~	2021421510060	Smith, John J	(660) 429-9228	bernie.gregorio@spi ralogics.com	1/5/2021	М	1/15/2021, 11:00 A M	New Patient	± / 🗹
- Patient List	2021481510061	Woody, Robin J	(660) 429-9225	rosnabajracharya@ gmail.com	1/14/2021	0	1/15/2021, 12:00 A M	New Patient	i. # 🗹
Appointment >	2021591510059	BAJRACHARYA, RO SHANA		rosnabajracharya@ gmail.com	1/5/2021		1/18/2021, 9:00 AM	1 VXU Submit	i. # 🗹
Sign Out	2021371810064	Bajracharya, Roshna J	(660) 429-9888	rosnabajracharya@ gmail.com	1/18/2021	F	1/18/2021, 12:00 P M	VXU Submit	1 🖉 🗹
	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gma il.com	12/30/2020	м	1/21/2021, 12:00 A M	New Patient	1. # 12

Image 32: Re-schedule Appointment Button

Once you click on the re-schedule button, you are provided with a re-schedule popup to edit information and re-schedule the appointment details.

		_										c	X Sea	rch for Patients		Add Appointment
		Re-Sc	hedule	Appoi	ntment	t							×			
💄 Hi, site	Patients	Select	Appoin	tment	Date &	Time										
	PID	<	MON	JAN TUE	UARY 2	2021 THU	FRI	> SAT	8:00 0/20	9:00 0/20	10:00 0/20	11:00 1/20		Scheduled On	Status	Action
Dashboard	Q	SUN 22	28	29	30	34	PRI	SAI	12:00	13:00	14:00	15:00		م 🖬	Q	
🔒 Patient 🗸 🗸	2021481510061		4	5	6	\widehat{X}	$\widehat{\mathbf{x}}$	$\widehat{\mathbf{x}}$	0/20	0/20	0/20	0/20		1/15/2021, 12:00 A	New Patient	1. × C
- Patient List	2021401510001	×	11	12	13	×	15	×	16:00					М	Newratient	⊕ ≇ ⊻
- Patient List	2021421510060	×	18	19	20	21	32	38	0/20					1/15/2021, 11:00 A M	VXU Pending	1. # C
💼 Appointment 💦 >		×	25	26	27	×	×	30								2 10
Sign Out	2021591510059	×	1	2	3	×	X	×						1/18/2021, 9:00 AM	VXU Submit	1. # 🗹
	2021371810064	Persor	al Info	rmatio	n									1/18/2021, 12:00 P M	VXU Submit	1. # Z
		First N							Middle Init		Name			1/21/2021, 12:00 A		
	2021232110075	Robin	ı						J	W	oody			M	New Patient	1. 🖋 🗹
		DOB							Gender							
		1/14	2021					ā	Others				~			
		Phone	10						Email Addr	255						
		(660)	429-92	225					rosnabajr	acharya@g	mail.com					
											🛞 Car	cel 🛛 🕄 Sa	ave			
			_					2021©0	Covid Vaccinatio	on Response	e System, Al	l rights rese	rved.		_	
										mitesponse		ingnis rese	i veu.			

Image 33: Re-schedule Appointment Popup

Click on the 'Save' button to save the edited information and re-scheduled appointment details.

6. Appointment

You can view all the appointments of the site by clicking on the 'Appointment List' under the 'Appointment' in the menu.

SPIRALOGICS				Q Search for Patients	Add Appointment
💄 Hi, site	🗰 2 Today's Appointment	1	all Appointments	L 6 Total Patients	
Dashboard	First name	Last name	DOB	Scheduled For	Action
🔒 Patient >	Q	Q	Q	i Q	i <
💼 Appointment 🛛 🗸	Arsh	Sangh	12/30/2020	1/21/2021, 12:00 AM	i. / 🗹 🛍
- Appointment List	Arsh	S	1/14/2021	1/21/2021, 12:00 AM	i 🖉 🖻
😝 Sign Out					

Image 34: Appointment

Once you click on the 'Appointment List', you can view all the appointments of the site and perform different actions which includes viewing demographic patient information, immunization detail of the patient, re-schedule appointment and delete appointments.

All the actions except for delete appointment is same as mentioned above in the patient manage.

							Q Sea	rch for Patients		Add Appointment
Hi, site	Appointments								1/21/202	1 🗖
Dashboard	PID	Full Name	Contact	Email	DOB	Gende	er	Scheduled On	Status	Action
Dashboard	Q	Q	Q	Q	Q	۹ 🖬		۹ 🖬	Q	
Patient >	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gm ail.com	12/30/2020	М		1/21/2021, 12:00 AM	New Patient	i 🖉 🗹 🛅
Appointment ~	2021512110076	s, Arsh s	232323232222	2323@gmail.com	1/14/2021	м		1/21/2021, 12:00 AM	New Patient	i. 🖋 🗹 🛅
 Appointment List 										
Sign Out										
				2021 © Covid Vaccina						

Image 35: Appointment List

Click on the 'Delete' button as highlighted below to delete the appointment from the system.

CVRS SPIRALOGICS								Q Search for Patients		Add Appointment
💄 Hi, site	Appointments								1/21/202	1
Dashboard	PID	Full Name	Contact	Email	DOB		Gender	Scheduled On	Status	Action
	Q	Q	Q	Q	Q		Q	۹ 🖬	Q	
Patient >	2021232110075	Sangh, Arsh B	2323232322	adamsangh22@gm ail.com	12/30/2020		М	1/21/2021, 12:00 AM	New Patient	i. 🖋 🗹 🛅
Appointment ~	2021512110076	s, Arsh s	232323232222	2323@gmail.com	1/14/2021		М	1/21/2021, 12:00 AM	New Patient	i 🖉 🗹 🛍
 Appointment List 										
🕞 Sign Out										
				2021 © Covid Vaccina	tion Response S	ystem.	. All rights res	erved.		

Image 36: Delete Appointment

Once you click on the delete button, a delete confirmation box is shown. Click on the 'Yes' button to delete the appointment. To cancel the deletion of the appointment, click on the 'No' button in the confirmation box.

7. Sign Out

To logout of the application, select 'Sign Out' from the left side panel.

CVRS SPIRALOGICS Covid Vaccination Response System					Q Sea	rch for Patients	Add Appointment
🔔 Hi, site	🛗 2 Today's Appointment		all Appoint	ments		L 6 Total Patients	
Dashboard	First name	Last name		DOB		Scheduled For	Action
🔒 Patient >	Q	Q		Q	ā	Q	
🛗 Appointment 🗸 🗸	Arsh	Sangh		12/30/2020		1/21/2021, 12:00 AM	i 🖉 🖬
- Appointment List	Arsh	S		1/14/2021		1/21/2021, 12:00 AM	i. 🖉 🖬
😝 Sign Out							
Ly Signout							
			2021 © Covid Vaccin	ation Response System.	All rights reserved		
				actorresponse system.	and the served.		

Image 37: Sign Out